



Armetta's Grand Jeté Fit-N-Learn Procedures and Policies

610-393-5225

www.GrandJeteDance.com

Welcome to Armetta's Grand Jeté! Congratulations for caring enough to invest in your child's physical development and guaranteed increased self-confidence. We are pleased you have chosen us for your child. We pledge to uphold our philosophy to teach in a fun, safe environment, and enrich your child's self-esteem. Our lesson plans and curriculum are guided by this philosophy. You will notice the minute you walk in the positive, professional atmosphere. Our classes are progressive, productive, and SAFETY is #1. We go to extraordinary lengths to provide the top-of-the line equipment, the cleanest facility, the most progressive curriculum, and a highly trained staff who is caring and loving to your child. We know if we don't keep the classes fun along with learning, children will tire of it easily. Part of our teaching strategy is to make learning and fitness FUN! We know the number one reason kids quit any activity is that it's just not fun anymore. Through unique teaching techniques we can make your kids want to come back week after week. We also include a character development element in our classes occasionally talking about integrity, honesty, hard-work, teamwork, and being trustworthy. We want children to take lifelong skills away from our classes, not just cartwheels and dance moves.

If you have any questions, please come to me or any of our front desk staff. We're all here to see that you're happy. Most of the changes throughout the year are directed by our customers. Our aim is to please! If you have any suggestions, email us at accounts@grandjetedance.com

Thank you for your confidence in my programs and in me. We guarantee fitness-based learning in a clean, friendly environment that you and your kids will love. I promise to deliver professionalism in every sense of the word. I pledge to astound you! If we do, please tell others. If we don't, please tell us.

Enthusiastically,
Miss Amanda

Thank you for taking the time to read this document as your understanding and cooperation is necessary in order for us to keep our student /teacher ratio at the proper levels.

Mission: This class is a fitness-based learning program that can help prevent childhood obesity with nutritional information and a 30-45 minute dance or gymnastics class every day. Your child will receive a well-rounded educational experience to help prepare them for school-socially, mentally, and physically.

Tuition Policy

IMPORTANT: The State of Pennsylvania suggests certain teacher to children ratios at all times. We must have teachers on duty even though your child may be absent for a day due to illness or personal reasons. Therefore, we cannot give credit for days that your child is absent.

A credit or debit card on file is required to register for classes. All tuition is **Due the 1st** of each month.

New Students

New students may join at any time during a session as long as there is a vacancy in the desired class. If a class is full, your name will be placed on a waiting list. If your child is moved from the waiting list into a current class, **payment must be made in full along with a completed registration form prior to class attendance.** Tuition will be prorated relative to your start date.

Unenrolling Policy

As with most preschools, a written notice is required at least one week before quitting school. In your written notice, we request the last day of attendance along with your child's first and last name.

Refer a Friend—Receive \$20.00 off Tuition

When you tell someone about Armetta's Grand Jete, and they enroll in any of our programs, you will receive \$10. GJD Bucks.

Moving to a New Class

We will gladly accommodate class change requests, assuming there is a vacancy in your desired class. If your child is moving into a different class or age division, we STRONGLY suggest you come and watch the class BEFORE you're scheduled to start. This way both the child and the parents know what to expect.

Attire

Please make sure your child is properly dressed for class. Girls may wear leotards and dance shorts (if you wish to have them wear tights, please make sure they are footless. Hair that touches the shoulders should be pulled back in a ponytail. Boys wear a White T-shirt tucked into stretch pants or elastic waist shorts. All students must wear dance shoes (ballet pink for girls, black for boys). We sell them for your convenience here at the studio. They are for safety and hygienic reasons. Students should not wear clothes with any buckles, belts, or zippers.

Before Class

Being late to class is very disturbing for your kids, therefore we recommend that your child arrive 5-10 minutes before class. Parents should accompany young children to the bathroom before class. Upon arrival, students should store their outer clothing in school bag and wait for their class to be called.

Observation

During our Fit-N-Learn classes, the TV monitors will be on. Parents are welcome to watch the dance & gymnastics portion of your child's class in the waiting room.

Inclement Weather

We almost never cancel class, but if you're in doubt, please call the studio 610-393-5225 and our 24-hour voice mail will give you instructions. If East Penn has a two hour delay, there are NO morning Fit-N-Learn classes.

Parents' Responsibilities

We cannot keep children in our care after class. Please inform us if you will be late picking up your child by calling the studio 610-393-5225

IMPORTANT REMINDERS

- Your children count on you to get them to their class on time. Please try to keep your commitment to your regular scheduled class day and time, because the learning process can be achieved easier through continuity.
- Please try to minimize food or drinks in our facility. No gum is allowed in class.
- Only registered students are allowed in the gym and dance area.
- Snacks or lunch needs to be completely finished before entering the classroom.

Change of Address/Phone/Email

If you move to a new location or change your phone number, address, or email please inform us in the office. If you get a new cell phone number, please let us know. In case of an emergency, you would want to be notified!

Child's Illness

Please inform us if your child has any physical problems or medical information that we should know about. Tell your child's instructor if he or she has recently had an ear infection. The infection could hamper their balance and the instructor needs that information. Please do not send kids to school who are ill and should be **fever-free** or **vomit-free** for at least 24 hours before returning to school.

If An Injury Occurs

Make sure you leave an emergency contact name and phone number with our office. If your child is injured and you're not at home, we'll call that specified person. Please leave your cell number with us if you leave the studio.

If you have any questions about scrapes/injuries that may have occurred during class, please call the office.

Discipline

We expect good manners and a good attitude from the children, not gymnastics expertise. If a child is disruptive or disrespectful to a teacher or other students, they will be given time to think if they want to participate in class and follow the rules. They will always be given a second chance. We are committed to treating all children with respect, and in turn expect them to respect other students, our staff, and our facility. Please keep an eye on siblings watching classes. They are YOUR responsibility. We have a zero tolerance policy for children who bite another child or teacher in a group situation. We cannot have children putting other kids in danger.

Staff

Armetta's Grand Jeté is very fortunate to have such a qualified staff. The staff will try to maintain the same schedule throughout the year. However, your child may occasionally have a different teacher. All the staff utilizes the same lesson plans and curriculum sheets, but every instructor has their own style of teaching. Please help your child adjust to a new teacher if this occurs.

Practicing at Home

Gymnastics takes practice and positive consistency, as does any educational or physical skill. Exercise with your children at home and ask them periodically what they're doing in class. Encourage safe home exercising, stretching, and strength building exercises. You will see faster results if they exercise at home. We do not recommend they tumble at home.

Communication

A. We hope that when you watch your child's dance & gymnastics class, you look for overall improvement and be sure to compliment your child often. Our goal is to make them feel good about themselves, learn dance & gymnastics, and have **fun!** Our instructors are trained to know when to introduce new material to students. Children learn through repetition. Their muscles must also learn through repetition. When a child is prepared both physically and mentally, she/he will progress safely and happily. We thank you for your faith in our decisions.

B. Communication between the parent and the teacher is encouraged. We have purposely scheduled time before or after your class to allow you the chance to ask your child's teacher questions. Get to know your child's teacher and ask for their help. **Suggestions from parents are directly responsible for changes at Grand Jeté.** You are the most important part of this business. Our customer service slogan is "Give the customer what they expect and more." We can only do that if you let us know what is on your mind.

Personal Belongings

Children need their name on everything. They will need to bring their school bag or backpack with papers sent home. Backpack should be large enough to fit a paper as big as 11 by 14 inches. They need to bring their dance shoes in their school bag to class every day.

FieldTrips

We offer field trips (mini parties) to groups such as sports teams, preschools, kindergarten groups, and Boys and Girl Scouts. We can even structure the field trip to focus on your Scout earning a badge.

Trips or Outings

Field trips are planned for your children. When field trips of any kind are planned, parents will receive a notice regarding when, where, and at what time the children will be asked to meet us at the specified location. The trips provide firsthand experiences to help the children learn about the world in which they live, have a group experience, have fun, and become more aware of the things around them through observation. We do not use buses, but instead have the parents drive your own child.

Potty Training

We require all the Fit-N-Learn students to be toilet trained. However, we realize that the students will have an occasional accident. We recommend that you keep a zip lock bag with an extra set of underpants and clothes in your child's school bag. Place the clothes in a zip lock bag with their name on the outside.

Emergency Medical Care(accidents,life threatening illnesses)

1. Call 911
2. Call parents of child
3. Follow instructions of medical person or parents

Sicknesses and illnesses

1. Place child away from other children in the room to prevent the spread of germs
2. Call parents of child
3. If parents cannot be reached, call a designated person on the child's admission data form to come pick up the child.

Nearest Medical Facilities

1. Lehigh Valley Hospital
2. Police Department: 911
3. Poison Control Center: 1-800-222-1222

Termination of Enrollment by Patti's All-American

The staff at Patti's All-American understands that all children react differently to a childcare environment and they will exercise reasonable care and guidance to help the child adjust to this new environment. In the event that the child's behavior results in injury to classmates, parents or staff, or is disruptive to the teaching environment at Armetta's Grand Jeté the parent (s) will be asked to attend a meeting to discuss the child's actions and the staff's response to determine if there is a way to help the child adjust. Armetta's Grand Jeté reserves the right to evaluate the situation and may elect to terminate the child's enrollment. Any tuition paid beyond the current week will be reimbursed to the parent.

The following are ways that will help us carry on the day's activities more smoothly:

1. Try to bring your child to school with a positive attitude. Please have your child here no earlier than 10 minutes before class is to start. Have them go to the bathroom before class, and we encourage a healthy meal previous to class.
2. Personally escort your child into the building and wait in the waiting room and be in the building no later than 5 minutes before class ends to pick them up.
3. Some children may be "clingy" at first, but with activity encouragement and quality time from the teacher, the child will soon enter into the days activities. Sometimes we may encourage you to leave quietly as this will help your child's transition to be easier for all concerned. Hug them, tell them you love them, and then leave. Don't look back, they'll be fine.

•Please label your child's book bag and all outer clothing on the inside of the item.

•All children start upstairs with gymnastics shoes on and place school bag in cubby.

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